

NATIONAL  
INFORMATICS  
CENTRE



**PRESENTATION ON  
WEBSITE  
FOR  
DIRECTORATE GENERAL  
FIRE SERVICES, CIVIL DEFENCE & HOME GUARDS**

# PROJECT UNDERSTANDING

## Objective

Directorate General Fire Services, Civil Defence & Home Guards is Public facing website developed by NATIONAL INFORMATICS CENTRE.

- Current website provides the digitization of process of receipts of Application for various Medals.
- Follow Indian Govt. website standard.
- Support Mobile/tablet devices

## STAKEHOLDERS

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**Authorized  
official by  
HOO/HOD**



**Head of Department**



**State Government/  
Ministry**



**Ministry of Home  
Affairs**



# Directorate General Fire Services, Civil Defence & Home Guards Ministry of Home Affairs Government of India



Fire Services



Civil Defence



Home Guards

HOME

ABOUT US ▾

FIRE SERVICES ▾

CIVIL DEFENCE ▾

HOME GUARDS ▾

AWARDS & MEDALS ▾

TRAINING ▾

MARTYR

CONTACT US ▾

NEWS

Civil Defence Day is celebrated on 6th December [read more](#)



## LATEST UPDATES



[Home Guards Latest News](#)



[Fire Services Latest News](#)



[Civil Defence Helpline Number : +91-9711077372](#)



[Civil Defence Latest News](#)

[View All](#)



MOU signed between NFSC and FM Global in Chennai. MOU signed by D K Shami in the presence of DG.



**( Prakash Mishra, IPS )**  
Director General

## DG'S MESSAGE

I have assumed charge of Director General -FS,CD & HG on 27th September, 2016. It is indeed a rare honor and pride to head the organizations dedicated to Selfless Service to the community and the noble task of protecting lives and property In the event of natural calamities [Read More](#)

## Citizens Corner

[Fire Safety Tips](#)

## FS/CD/HG Slogans

Ensure fire safety, save life, save property -Fire Service themes of 2002

# PROJECT UNDERSTANDING

- **WEBSITE MODULES**

- Home
- About Us
- Fire Services
- Civil Defense
- Home Guards
- Awards & Medals
- Training
- Martyr
- Contact Us

Features

- **Apply for Medals**
  - **Step 1**
    - HOD will create the login for HOO/Authorized personnel
  - **Step 2**
    - HOO will login by the credentials given by the HOD
    - HOO will fill the form and forward the complete form to HOD
      - In case HOO does not have the full information the form will be saved as draft.

## STEP 1

(HOD will create the login for HOO/Authorized personnel)  
PART I

Click on **Add HOO User** to create



### Directorate General

Fire Services, Civil Defence & Home Guards  
Ministry of Home Affairs Government of India

Welcome R K  
Jha

Dashboard

123

All HOO User

All HOO User List

Add HOO User

Back

Show 10 entries

Search:

S.No.	Name	Email	State	Mobile	Status	Action
1	sandeep Sharma	sandeep.sharma@velocis.co.in	Uttarakhand	2147483647	Active	Edit
2	Approver5	approver5@mail.com	Uttarakhand	1231231231	Active	Edit
3	approver1	sandeep.sharma12@velocis.co.in	Uttarakhand	2147483647	Active	Edit

Showing 1 to 3 of 3 entries

Previous

1

Next

## STEP 1

(HOD will create the login for HOO/Authorized personnel)  
PART II

The screenshot displays the Directorate General web portal. The header includes the Government of India logo, the text "Directorate General Fire Services, Civil Defence & Home Guards Ministry of Home Affairs Government of India", and a user profile "Welcome R K Jha". The left sidebar shows "Dashboard" and "All HOO User". The main content area is titled "Add HOO User" and contains a registration form with the following fields:

Name	State *	Mobile Number *
<input type="text" value="Name"/>	<input type="text" value="Select"/>	<input type="text" value="Enter Mobile Number"/>
Email	Password	Status
<input type="text" value="Email"/>	<input type="text" value="Password"/>	<input type="radio"/> Active <input type="radio"/> Deactive

Below the form is a blue "SAVE" button. An arrow points from the button to a text box containing the instruction: "Fill up the Registration form and click on save to create the login credentials of the HOO user."

Fill up the Registration form and click on save to create the login credentials of the HOO user.

**STEP 2**  
(HOO will login by the credentials given by HOD)  
**PART I**

13th December 2017 | Sitemap

Screen Reader Access | | A+ | A | English | हिन्दी |



**Directorate General**  
**Fire Services, Civil Defence & Home Guards**  
Ministry of Home Affairs Government of India



Fire Services



Civil Defence



Home Guards

HOME

ABOUT US

FIRE SERVICES

CIVIL DEFENCE

HOME GUARDS

AWARDS & MEDALS

TRAINING

MARTYR

CONTACT US

NEWS

About Medals/Awards

Selection Guideline

Instruction for Apply Online

Apply for Medals

Awardless

Authorised Official by Hoo/  
HOD

Head Of The Department

State Govt/Ministry PDF Copy

MHA

**LATEST UPDATES**



Civil Defence Helpline Number : +91-9711077372



[Civil Defence Latest News](#)

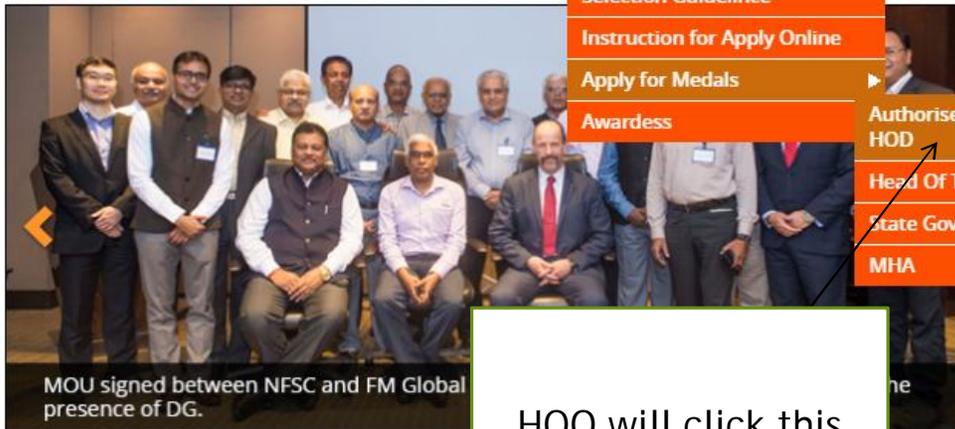


[Home Guards Latest News](#)



[Fire Services Latest News](#)

[View All](#)



MOU signed between NFSC and FM Global presence of DG.



Director General

**DG'S MESSAGE**

I have assumed charge of Director General -FS,CD & HG on 27th September, 2016. It is indeed a rare honor and pride to head the organizations dedicated to Selfless Service to the community and the noble task of protecting lives and property In the event of natural calamities [Read More](#)

**Citizens Corner**

205.147.97.190/civildefence/administrator

Adopt fi

Service themes of 1996

HOO will click this link to open the page from where it can login.

**STEP 2**  
(HOO will login by the credentials given by HOD)  
**PART II**

The screenshot shows a web browser window with the following elements:

- Browser Tabs:** Fw: Fw: Supreme Court, The Supreme Court Re..., History | Supreme Cour..., Google Search, Directorate General Fir..., Directorate General Fir...
- Address Bar:** Not secure | 205.147.97.190/civildefence/administrator/
- Page Header:** Directorate General, Fire Services, Civil Defence & Home Guards, Ministry of Home Affairs Government of India.
- Login Form:**
  - Administrator- Login** (orange header)
  - Username:** Input field with placeholder "Username"
  - Password:** Input field with placeholder "Password"
  - Forgot Password:** Link below the password field
  - Enter Captcha Text \*** section with a CAPTCHA image showing "u57Fv" and an input field with placeholder "Enter text"
  - SUBMIT** (blue button) and **CANCEL** (grey button) buttons at the bottom.
- Taskbar:** Shows a presentation file "tf00001240.pptx" and various application icons.

A callout box with a green border points to the SUBMIT button and contains the text: "HOO will fill the login credentials and click submit."

**STEP 2**  
(HOO will login and click on the Medal forms)  
**PART III**

The screenshot shows a web browser window with the URL `205.147.97.190/civildefence/administrator/Applicant/dashboard`. The page header includes the logo of the Directorate General, Fire Services, Civil Defence & Home Guards, Ministry of Home Affairs, Government of India. A user profile card in the top right corner displays 'Welcome sandeep Sharma'. The main dashboard area features a dark green sidebar with 'Dashboard sandeep Sharma' and two menu items: 'Apply For Gallantry Medal' and 'Apply For Service Medal'. The main content area has a 'Dashboard' header and two prominent cards: 'Gallantry Medals' with a count of 2 and 'Service Medals' with a count of 3. Each card has a 'View All' link. A text box on the left explains that the HOO will select forms between Gallantry and Service Medals, with arrows pointing from the menu items to the box. A text box on the right explains that the dashboard shows the count of total applications filled, with an arrow pointing from the medal counts to the box.

HOO will selects the forms between Gallantry and Service Medal

This Dashboard shows the count of the total number of application filled.

**STEP 4**  
(HOO will fill the form )  
**PART IV**



**Directorate General**  
Fire Services, Civil Defence & Home Guards  
Ministry of Home Affairs, Government of India

Welcome sandeep sharma

Dashboard sandeep Sharma

- Apply For Gallantry Medal
- Apply For Service Medal

Apply for Gallantry Medal

APPENDIX - "A" (GALLANTRY)

REVISED PROFORMA FOR THE RECOMMENDATION FOR THE AWARD OF PRESIDENT'S GALLANTRY MEDAL/ GALLANTRY MEDAL FOR THE VOLUNTEERS AND PAID PERSONNELS OF HOME GUARDS, CIVIL DEFENCE AND FIRE SERVICE ORGANISATIONS  
(Please study carefully the instruction sheet at Appendix - "C" before filling up the form)

Date of Incident DD/MM/YYYY		Date of Receipt by MHA DD/MM/YYYY	
Name of the State/UT Uttarakhand		Central Ministry/Deptt. of Govt. of India Select Ministry	
Name of the Gallantry Medal Select			
Name of the recommended candidate/Recommendee			
First Name	Middle Name	Last Name	
Designation of Candidate	Name in Hindi	Designation in Hindi	
Please translate name and designation in hindi from Google Translate.			
Date of Birth DD/MM/YYYY	Age on on 15th August/26th January Years	Months	
Gender	Whether belongs to		
Father's Name :			
First Name	Middle Name	Last Name	
Date of Initial Appointment DD/MM/YYYY	Total length of service in CD/HG/Fire Service Years	Months	
Status in Service in CD/HG/FS/ Org	Status in Service Paid or Honorary	Present Posting Designation	
Place		Designation	
Pin	Date (DD/MM/YYYY)		
Present posting with complete postal address with PIN code (Next of kin in case posthumous award)			
Designation	Place	Date (DD/MM/YYYY)	
Any other Medal awarded by the Centre/State			
Service Medals	Occasion	Gallantry Medals	
Years		Date of Incident	
Any other of Medals			
Years	Occasion	Citation should be brief	
Date of the incident DD/MM/YYYY	Time of the incident	Place of the incident	
Brief introduction with chronological development of the incident		Details of risk involved in the incident and its brief analysis	
Details of achievements highlighting the degrees of valour/act of gallantry by the recommendee		Whether any honour conferred on the recommendee for the same act of gallantry by State/UT of GOI of affirmative, furnish detail	
Whether any honour conferred on the recommendee for the same act of gallantry by Ministry/Deptt. of GOI of affirmative, furnish detail		Specific Gallantry Medal recommended	
Details of enclosures attached as supportive documents *File size should be greater than 0 Bytes and less than 5 MB Brief Account Chronological Order (only jpg, png, pdf files)		Select Specific Gallantry Medal recommended	
Choose File	No file chosen	FIR Occurrence (only jpg, png, pdf files)	
Choose File	No file chosen	Choose File	
Choose File	No file chosen	Newspaper cutting of Incident (only jpg, png, pdf files)	
Choose File	No file chosen	Choose File	
Choose File	No file chosen	Other Supporting Documents (only pdf files)	
Choose File	No file chosen	Choose File	

If the whole details of the form is filled then the form will be forwarded to HOD



SAVE AS DRAFT

FORWARD TO HOD

- **Apply for Medals**
  - **Step 3**
    - State government will create the login for HOD
  - **Step 4**
    - HOD will login by the credentials given by the State government
    - HOD will view the medal form and can Add/view/Update details
    - If HOD approved the form, one will upload the signature and stamp along With a forwarding letter and submit the form to state government.
  - **Step 5**
    - MHA will create the login credentials for the State government.
    - State government will approve the forms received from HOD and hence approve it or reject it.
    - Forwarding letter will be attached to the approved forms.

### STEP 3

(State government will create the login for HOD)  
PART I



## Directorate General

Fire Services, Civil Defence & Home Guards  
Ministry of Home Affairs Government of India

Welcome State  
User

Logout

Dashboard State User

Dashboard

All HOD User List



Gallantry Medals

View All



Service Medals

View All

Click on **Add HOD  
User** to create

### STEP 3

(State government will create the login for HOD)  
PART II



## Directorate General

Fire Services, Civil Defence & Home Guards  
Ministry of Home Affairs Government of India



Welcome State

User



Dashboard State User

123

All HOD User List

### ADD HOD

Name

Name

State \*

Select

Mobile Number \*

Enter Mobile Number

Email

Email

Password

Password

Status

Active

Deactive

SAVE

Fill up the Registration form and click on save to create the login credentials of the HOD user.

### STEP 4

(HOD will view the list of medal form which are submitted by the HOO/Authorized personnel)  
PART I



## Directorate General

Fire Services, Civil Defence & Home Guards  
Ministry of Home Affairs Government of India



Welcome R K

Jha



Dashboard

123

### Gallantry Medal List

Dashboard

Show 10 entries

Search:

S.No.	Applicant Name	Designation	Gender	State	Central Ministry/Deptt. of Govt. of India	Name of the Gallantry Medal	Status	Action
1	AKASH KUMAR	Home gurd	Male	Uttarakhand		President's HG & CD Medal for Gallantry	Pending	<a href="#">View Application</a>
2	LOKESH KUMAR	Home gurd	Male	Uttarakhand		President's HG & CD Medal for Gallantry	Forwarded to State	<a href="#">View Application</a>

Showing 1 to 2 of 2 entries

Previous  Next

Click this link to view the submitted form by HOO

### STEP 4

(HOD will view the form which are submitted by the HOO/Authorized personnel and hence fill the details & forward it to State government.)

### PART II

HOD will view the medal form and can Add/view/Update details

HOD will approves the form and one will upload the signature and stamp along with forwarding letter.

**Directorate General**  
Fire & Emergency, Civil Defence and Home Guards  
Ministry of Home Affairs, Government of India

Welcome R K Pillai

**Gallantry Medal Application**

APPENDIX - 'A' (GALLANTRY)  
REVISED PROFORMA FOR THE RECOMMENDATION FOR THE AWARD OF PRESIDENT'S GALLANTRY MEDAL/ GALLANTRY MEDAL FOR THE VOI UNTERS AND PAID PERSONNELS OF HOME GUARDS, CIVIL DEFENCE AND FIRE SERVICE ORGANISATIONS  
(Please study carefully the instruction sheet at Appendix - 'C' before filling up the form)

Date of Incident: 13/12/2017  
Name of the State/UT: Uttaranchal  
Name of the Gallantry Medal: President's HC & CD Medal for Gallantry  
Name of the recommended candidate/Recommendee:  
First Name: Akash, Middle Name: , Last Name: KUMAR  
Designation of Candidate: Home guard, Name in Hindi: शमश, Designation in Hindi: गार्ड  
Date of Birth: 01/12/1990, Age on 15th August/28th January: 27  
Gender: Male, Whether belongs to: CD  
Father's Name: Rakesh, Middle Name: , Last Name: Kumar  
Date of Initial Appointment: 01/12/2016, Total length of service in CD/HG/Fire Service: 12  
Status in Service: in CD/mar/urg, Status in Service: Paid or Honorary, Present Posting Designation: Kothdwara  
Place: Kothdwara, Pin: 123456, Date: 13/12/2017  
Present posting with complete postal address with PIN code (Next of kin in case posthumous award):  
Designation: Home guard, Place: Kothdwara, Date: 13/12/2017  
Any other Medal awarded by the Centre/Sube Service Medals:  
Any other of Medals:  
Date of the incident: DD/MM/YYYY, Time of the incident:  
Brief introduction with chronological development of the incident:  
Details of achievements highlighting the degrees of valour/act of gallantry by the recommendee:  
Whether any honour conferred on the recommendee for the same act of gallantry by Ministry/Deptt. of SOI of affirmative, furnish detail:  
Details of enclosures attached as supportive documents:  
of the Department:  
Signature of the Head of the Department (only for use first):  
Office Seal (only for use first):  
Forwarding Letter (only for use first):

**FORWARD TO STATE GOVT** **CANCEL**

## STEP 5

(State user will login and hence view the files which are forwarded by HOD.)

### PART I

The screenshot displays the user interface for a State User. At the top left is the logo of the Government of India and the text "Directorate General Fire Services, Civil Defence & Home Guards Ministry of Home Affairs Government of India". On the top right, a user profile card shows "Welcome State User" with a dropdown arrow. Below this is a navigation bar with "Dashboard State User" (with a notification bell icon showing 123) and "Gallantry Dashboard" (with a "Back" button). The main content area features a sidebar menu with "All HOD User List" and three summary cards: "Pending Application" (1), "Approved Application" (0), and "Not Approved Application" (0). Each card has a "View All" link and a refresh icon. An arrow points from the "View All" link of the "Not Approved Application" card to a text box.

State user will view the files which was forwarded by HOD.

## STEP 5

(State user will view the list of medal form which are submitted by the HOD)  
PART II



### Directorate General

Fire Services, Civil Defence & Home Guards  
Ministry of Home Affairs Government of India



Welcome State  
User



Dashboard State User



All HOD User List

### Gallantry Medal List

Back

Dashboard

Show 10 entries   Search:  Select Medal  Select Status

S.No.	Applicant Name	Designation	Gender	State	Central Ministry/Deptt. of Govt. of India	Name of the Gallantry Medal	Status	Action
1	LOKESH KUMAR	Home gurd	Male	Uttarakhand		President's HG & CD Medal for Gallantry	Pending	<a href="#">View Application</a>

Showing 1 to 1 of 1 entries

Previous

1

Next

Click this link to view the submitted form by HOD

## STEP 5

(State user will view the form which are submitted by HOD and hence approve or reject the medal form along with forwarding letter when approved.)

### PART III

 **Directorate General**  
Fire Services, Civil Defence & Home Guards  
Ministry of Home Affairs, Government of India

Welcome State User

Dashboard State User | All HOD User List | Gallantry Medal Application | Back | Dashboard

**APPENDIX - "A" (GALLANTRY)**  
**REVISED PROFORMA FOR THE RECOMMENDATION FOR THE AWARD OF PRESIDENT'S GALLANTRY MEDAL/ GALLANTRY MEDAL FOR THE VOLUNTEERS AND PAID PERSONNELS OF HOME GUARDS, CIVIL DEFENCE AND FIRE SERVICE ORGANISATIONS**  
(Please study carefully the instruction sheet at Appendix - "C" before filling up the form)

Date of Incident 03/10/2017	Central Ministry/Deptt. of Govt. of India	Name of the recommended candidate/Recommendee <b>Name</b> LOKESH KUMAR <b>Date of Birth</b> 01/12/1960 <b>Gender</b> Male <b>Father's Name :</b> ASHOK KUMAR <b>Total length of service in CD/HG/Fire Service</b> 17 <b>Status in Service</b> in CD/HG/FS/ Org. i.e. paid or honorary CD <b>Pin</b> 131232 <b>Present posting with complete postal address with PIN code (Next of kin in case posthumous award)</b> <b>Designation</b> Home guard <b>Any other Medal awarded by the Centre/State Service Medals</b> <b>Any other of Medals</b> <b>Date of the incident</b> 12/12/2017 <b>Brief introduction with chronological development of the incident</b> <b>Details of achievements highlighting the degrees of valour/act of gallantry by the recommendee</b> <b>Whether any honour conferred on the recommendee for the same act of gallantry by the recommendee</b> <b>Whether any honour conferred on the recommendee for the same act of gallantry by Ministry/Deptt. of GOI of affirmative, furnish detail</b> <b>Whether any honour conferred on the recommendee for the same act of gallantry by Ministry/Deptt. of GOI of affirmative, furnish detail</b> <b>Details of enclosures attached as supportive documents</b> <b>FIR Occurrence</b> <b>View Document</b> <b>Photograph of Incident</b> <b>View Document</b> <b>Other Supporting Documents</b> <b>View Document</b> <b>Head of the Department</b> <b>Name</b> R K Jha <b>Contact No.</b> 11111111 <b>Full Address</b> Roorkee, House No- 123, Gall No- 4, Uttarakhand <b>Signature of the Head of the Department</b>  <b>Hod Forwarding Letter</b> <b>View Document</b> <b>Recommendation of State UT'S/Central Ministry of Department</b> <input checked="" type="checkbox"/> I hereby declare that form is fill up completed	<b>Date of Receipt by MHA</b> <b>Name of the State/UT</b> Uttarakhand <b>Name of the Gallantry Medal</b> President's HG & CD Medal for Gallantry <b>Name in Hindi</b> श्रीकेश कुमार <b>Age on on 15th August/26th January</b> 47 <b>Whether belongs to</b> OBC <b>Date of Initial Appointment</b> 01/12/2000 <b>Present Posting Designation</b> Kothdwara <b>Place</b> Kothdwara <b>Date</b> 13/12/2017 <b>Place</b> Kothdwara <b>Date</b> 05/09/2016 <b>Gallantry Medals</b> <b>Citation should be brief</b> <b>Place of the incident</b> 2 PM <b>Details of risk involved in the incident and its brief analysis</b> <b>Whether any honour conferred on the recommendee for the same act of gallantry by State/UT of GOI of affirmative, furnish detail</b> <b>Whether any honour conferred on the recommendee for the same act of gallantry by State/UT of GOI of affirmative, furnish detail</b> <b>Specific Gallantry Medal recommended</b> President's HG & CD Medal for Gallantry <b>Brief Account Chronological Order</b> <b>View Document</b> <b>Newspaper cutting of incident</b> <b>View Document</b> <b>Designation</b> HOD <b>Date</b> 13/12/2017 <b>Pin Code</b> 131313 <b>Office Seal</b> 
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State user will approve or reject the form and one will upload the forwarding letter if approved and hence get forwarded to MHA.

- **Apply for Medals**

- **Step 6**

- MHA will receive the medal forms from State Government.
- MHA will view the forms and hence approve or reject.

BASIC FLOW

## STEP 6

(MHA will login and hence view the files which are forwarded by State government.)  
PART I

The screenshot displays the Directorate General dashboard. At the top left is the Government of India logo and the text "Directorate General Fire Services, Civil Defence & Home Guards Ministry of Home Affairs Government of India". At the top right is a user profile card for "Welcome MHA". Below the header is a navigation bar with "Dashboard MHA" (with a notification bell icon showing 123) and "Gallantry Dashboard" (with a "Back" button). The main content area features three application status cards: "Pending Application" (1), "Fit Case Application" (0), and "Unfit case Application" (0). Each card has a "View All" link. A green box with an arrow points to the "Unfit case Application" card, containing the text: "MHA will view the files which was forwarded by State."

**Directorate General**  
Fire Services, Civil Defence & Home Guards  
Ministry of Home Affairs Government of India

Welcome MHA

Dashboard MHA 123 Gallantry Dashboard Back

Application Status	Count
Pending Application	1
Fit Case Application	0
Unfit case Application	0

MHA will view the files which was forwarded by State.

## STEP 6

(MHA user will view the list of medal form which are submitted by the State government)  
PART II



### Directorate General

Fire Services, Civil Defence & Home Guards  
Ministry of Home Affairs Government of India



Welcome MHA

#### Dashboard MHA

123

#### Pending Application

Back

Dashboard

Show 10 entries

Excel

PDF

Search:

Select State

Select Medal

Select Status

S.No.	Applicant Name	Designation	Gender	State	Central Ministry/Deptt. of Govt. of India	Name of the Gallantry Medal	Status	Action
1	LOKESH KUMAR	Home gurd	Male	Uttarakhand		President's HG & CD Medal for Gallantry	Pending	<a href="#">View Application</a>

Showing 1 to 1 of 1 entries

Previous

1

Next

Click this link to view the submitted form by State

## STEP 5

(MHA user will view the form which are submitted by State and hence approve or reject the medal form.)

### PART III

 **Directorate General**  
Fire Services, Civil Defence & Home Guards  
Ministry of Home Affairs, Government of India

Welcome MHA

Dashboard MHA

- All State User
- All Screening Committee User
- All Approver Committee User
- All Ministry User
- All HOD User

Pending Application

Back Dashboard

#### APPENDIX - "A" (GALLANTRY)

REVISED PROFORMA FOR THE RECOMMENDATION FOR THE AWARD OF PRESIDENT'S GALLANTRY MEDAL/  
GALLANTRY MEDAL FOR THE VOLUNTEERS AND PAID ORGANISERS OF HOME GUARDS, CIVIL DEFENCE AND FIRE  
SERVICE ORGANISATIONS

(Please study carefully the instruction sheet at Appendix - "C" before filling up the form)

Date of Incident	03/10/2017	Name of the State/UT	Uttarakhand	Date of Receipt by MHA	13/12/2017	Central Ministry/Deptt. of Govt. of India	
Name of the recommended candidate/Recommendee				Name of the Gallantry Medal	President's HG & CD Medal for Gallantry		
Name	LOKESH KUMAR	Name in Hindi	लोकेश	Designation in Hindi	हीम गार्ड		
Date of Birth	01/12/1960	Age on 15th August/26th January	57		5 Months		
Gender	Male	Whether belongs to	OBC				
Father's Name :				Date of Initial Appointment	01/12/2000		
Name	ASHOK KUMAR	Date of Initial Appointment	01/12/2000				
Total length of service in CD/HG/Fire Service	17						
Status in Service	In CD/GH/FS/ Org. i.e. paid or honorary	Present Posting Designation	Kotdwara	Place	Kotdwara		
CD		Date	13/12/2017				
Pin	131232	Present posting with complete postal address with PIN code (Next of kin in case posthumous award)		Place	Kotdwara		
Designation	Home guard	Place	Kotdwara	Date	05/09/2016		
Any other Medal awarded by the Centre/State				Gallantry Medals	Citation should be brief		
Service Medals				Place of the incident	2 PM		
Any other of Medals							
Date of the incident	12/12/2017	Time of the incident	2 PM				
Brief introduction with chronological development of the incident				Details of risk involved in the incident and its brief analysis			
Details of achievements highlighting the degrees of valour/act of gallantry by the recommendee				Whether any honour conferred on the recommendee for the same act of gallantry by State/AUT of GOI of affirmative, furnish detail			
Details of achievements highlighting the degrees of valour/act of gallantry by the recommendee				Whether any honour conferred on the recommendee for the same act of gallantry by State/AUT of GOI of affirmative, furnish detail			
Whether any honour conferred on the recommendee for the same act of gallantry by Ministry/Deptt. of GOI of affirmative, furnish detail				Specific Gallantry Medal recommended			
Whether any honour conferred on the recommendee for the same act of gallantry by Ministry/Deptt. of GOI of affirmative, furnish detail				President's HG & CD Medal for Gallantry			
Details of enclosures attached as supportive documents				Brief Account Chronological Order			
View Document				View Document			
FIR Occurrence				View Document			
View Document				Newspaper cutting of Incident			
View Document				View Document			
Photograph of Incident				View Document			
View Document				View Document			
Other Supporting Documents				View Document			
View Document				View Document			
<b>Head of the Department</b>							
Name							
R K Jha							
Contact No.							
11111111							
Full Address							
Roorkee, House No- 123, Gall No- 4, Uttarakhand							
Pin Code							
131313							
Office Seal							
							
Authorized Person of DG/FS/CD/HG							
<input checked="" type="checkbox"/> I hereby declare that form is fill up completed							
FIT CASE UNFIT CASE							

MHA user will approve or reject the form.

EXPERTISE YOU CAN TRUST

*Thank You!*