



सत्यमेव जयते



Civil Defence



Fire Service



Home Guards

## Fire Services, Civil Defence & Home Guards

Ministry of Home Affairs, Government of India



14<sup>th</sup> April, 2016 Vigyan Bhawan, New Delhi

### Building Fire Safety Management

#### Do's

1. Emergency response plan and fire orders should be implemented in the building with the role and responsibilities specified for all occupants
2. Use ashtray while smoking and deposit smoked butts in them after extinguishing the cigarette
3. All receptacles for waste should be emptied at regular intervals
4. Correct rated wire and electrical appliance should be used
5. Faulty electrical appliances should be repaired/replaced immediately
6. Welding/cutting jobs should be carried out under strict supervision with hot job permit
7. Keep smoke/fire check doors closed
8. Keep means of escape clear of obstructions
9. Evacuation drills should be conducted at regular intervals
10. Impart elementary fire fighting training to occupants.
11. Fire safety equipment's should be maintained in high standard and checked at regular intervals.

#### Don'ts

1. Dispose off lighted cigarette ends carelessly.
2. Plug too many electric appliances in one socket.
3. Store L.P. Gas unauthorisedly
4. Apply any paint on Fire Detectors/Sprinklers Heads.
5. Engage unqualified contractors for the servicing fire fighting system.
6. Think that fire safety is somebody else responsibility