

No. A-14020/01/2021-DGCD(Estt.)
भारत सरकार (Government of India)
गृह मंत्रालय (Ministry of Home Affairs)
महानिदेशालय-अग्निशमन सेवा, नागरिक सुरक्षा एवं गृह रक्षक
Directorate General Fire Service, Civil Defence & Home Guards

East Block-VII, Level-7,
R.K.Puram, New Delhi-110066
Dated 05/10/2021

To

The Secretaries of Ministries/ Departments of Government of India/
Chief Secretaries of State Governments/ Union Territories.

Subject:- Filling up the Post of " Fire Adviser" in the O/o Director General (FS, CD & HG)in the Ministry of Home Affairs.

Sir/ Madam,

It is proposed to fill up one post of Fire Adviser in the O/o Director General (FS, CD & HG) in the Ministry of Home Affairs in Pay Band-4 (Rs. 37,400-67000/-) with grade pay Rs. 8700/- (Pay Level 13) on deputation basis (including short term contract) from amongst Officers of the Fire Brigades in the Central Government or the State Government or Municipal Corporations or Public Sector Undertakings as per qualification/eligibility given below:

- (a) (i) holding analogous post on regular basis ; or
- (ii) In Pay Band 3, Rupees 15600-39100 with grade pay of Rupees 7600 (Level-12) with 05 years' regular service in the grade; or
- (iii) In pay band 3, Rupees 15600-39100 with grade pay of rupees 6600 (Level-11) with 10 years' regular service in the grade; and
- (b) Possessing the following educational qualifications and experience:
- (i) Bachelor degree in Fire Engineering from recognized university.
- (ii) Twelve years experience in Fire Service in Government or local bodies or Public Sector undertaking, out of which five years' regular service in pay band 3 with grade pay of Rs. 6600. **(Note1:** Qualifications are relaxable at the discretion of the Union Public Service Commission for reasons to be recorded in writing, in the case of candidates otherwise well qualified. **Note2:-** The qualification(s) regarding experience is / are relaxable at the discretion of the Union Public Commission for reasons to be recorded in writing, in the case of candidates belonging to the Scheduled Castes or Scheduled Tribes if at any stage of selection the Union Public Service Commission is of the opinion that sufficient number of candidates from these communities possessing the requisite

experience are not likely to be available to fill up the vacancies reserved for them.)

Note1:- Departmental officer namely, Deputy Fire Adviser with ten year' regular service in that grade shall also be considered along with outside candidates and if selected for appointment to the post, shall be treated as having been filled by promotion.

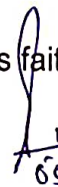
Note2:- The Period of deputation [including short term contract (ISTC)] including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not to exceed four years. The maximum age limit for appointment by deputation shall not be exceeding fifty-six years as on the closing date of receipt of applications.

Note3:- For the purpose of appointment on deputation/ absorption basis, the service rendered on a regular basis by an officer prior to 1st January, 2006 (The date from which the revised pay structure based on the Sixth Central Pay Commission recommendation has been extended) shall be deemed to be service rendered in the corresponding Grade Pay/ Pay Scale extended based on the recommendations of the pay commission except where there has been merger of more than one pre- revised scale of pay into one grade with a common Grade Pay/ Pay Scale, and where this benefit will extend only for the post(s) for which that Grade Pay / Pay Scale is the normal replacement grade without any upgradation.

2. The Application (in duplicate) through proper channel in the enclosed proforma alongwith the complete and up-to-date Confidential Reports/APARS in original or their attested copies duly attested with rubber stamp on each page by an officer not below the rank of Under Secretary for the last five years of the officer, who could be spared immediately in the event of their selection may be sent to the Directorate General Fire Service, Civil Defence & Home Guards, East Block-7, Level-7, R.K. Puram, New Delhi-110066 within 60 days from the date of publication of this advertisement. While forwarding the names, an integrity certificate and a certificate that no disciplinary action/proceeding vigilance case in either pending or being contemplated against the Officer may also be attached.

3. Officers who volunteer and are sponsored by their Ministry/Department/State Government/UTs Administration etc. for the post will not be permitted to withdraw their name later.

Yours faithfully,



6504121

Moreshwar Kudkilwar
(Dy. Fire Adviser)

Tel: 011-26712951

Email: k.moreshwar@dgfscdhq.gov.in

BIO-DATA/CURRICULUM VITAE PROFORMA
FOR THE POST OF FIRE ADVISER,
DIRECTORATE GENERAL OF FIRE SERVICE, CIVIL DEFENCE & HOME GUARDS,
MINISTRY OF HOME AFFAIRS

1. Name of the post Applied for :-
2. Name and Address in Block Letters.
3. Date of Birth (in Christian era).
4. Date of retirement under Central/State Government rules.
5. Educational Qualifications.
6. Whether educational and other qualifications required for the post are satisfied.
(If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same.)

Qualifications/Experience required as mentioned in the advertisement/Vacancy Circular	Qualifications/Experience possessed by the Officer
Essential	Essential
(A)	(A)
(B)	(B)
Desirable	Desirable
(A)	(A)
(B)	(B)

7. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.
8. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

Office/Instt./ Orgn.	Post Held	From	To	Level in the Pay Matrix	Nature of Duties

9. Nature of Present employment i.e. adhoc or temporary or quasi-permanent or permanent.

10. In case the present employment is held on deputation/contract basis, please state.

- (a) The date of initial appointment.
- (b) Period of appointment on deputation/contract.
- (c) Name of the parent office/organization to which you belong.

11. Additional details about present employment. Please state whether working under.

- (a) Central Government.
- (b) State Government.
- (c) Autonomous Organization.
- (d) Government Undertaking.
- (e) University.

12. Are you in Revised Scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.

13. Total emoluments per month now drawn.

14. Additional information, if any which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.

15. Whether belongs to SC/ST.

16. Remarks.

Date:- _____

Signature of the Candidate

Countersigned:- _____

Address:- _____

(Employer with Seal)

Contact No./Mobile No-----

Certificate to be given by Head of Office of the Applicant

1. Certified that the particulars furnished by Shri/Smt./Ku _____ have been verified from his/her record and found correct.
2. No vigilance case is either pending or contemplated against Shri/Smt./Ku _____ His/her integrity is certified.
3. No major /minor penalty was imposed on Shri/Smt./Ku _____ for the last 10 years as per the records in the ministry / department .

Signature of the Head of Office with seal