

No. 1/1/69-DCGD(HG)
Government of India
Ministry of Home Affairs

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To

Home Secretaries of All State Governments/
Union Territory Administrations
(except Nagaland, NEFA & LMA Islands)

New Delhi-1, the

17 February, 1969
Nagha, 1890

Subject:- Model Home Guards Rules.

Sir,

I am directed to invite a reference to this Ministry's letter No. 49/3/63-ER, dated 26th August 1965 forwarding herewith a Model Home Guards Bill to be kept in view while enacting legislation by the State Governments etc. on Home Guards. Section 13 of the Model Home Guards Bill provides for the framing of rules for regulating the exercise of powers by the Commandant General etc. In the meeting of the Standing Committee on Home Guards held on 8-10th October 1968, it was recommended that Model Home Guards Rules should be framed by this Ministry & circulated to the State Governments/Union Territory Administrations for information and guidance.

Accordingly draft Model Home Guards Rules have been prepared & a copy thereof forwarded herewith for comments. It is requested that comments/suggestions if any, including nil information may please be forwarded to this Ministry by 15th March 1969. It is proposed to discuss the draft Rules & the Comments in the Conference on Home Guards and Civil Defence to be held from 20th to 24th March, 1969.

Yours faithfully,

H. S. Bhat

Brigadier Major

(H. S. Bhat)

for Director General, Civil Defence.

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No.1/1/69-DGCD(HG) New Delhi-1,

17 February, 1969
Magma, 1890

Copy to All Commandants General Home Guard
States/Union Territories (except Nagaland,
Nepal & LMA Islands).

Copy to PS to DGCD.

H. S. Bish

Major

Brigadier

(H.S. Bish)

for Director General, Civil Defence.

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Gupta/-

11.2.69

MODEL HOME GUARDS RULES

No. ----- In exercise of the powers conferred by Section _____ of the _____ (State) Home Guards Act, the State Government do hereby make the following rules namely:-

1) SHORT TITLE

These rules may be called the _____ (State) Home Guards Rules _____ 1969.

2) DEFINITIONS

In these rules unless the context otherwise requires:-

- i) Act "means the State Home Guards Act of _____ (Year);
- ii) "Commandant General" and "Commandant" respectively mean Commandant General Home Guards and Commandant Home Guards appointed under Section _____ of the Act;
- iii) 'Form' means a form appended to these rules;
- iv) "Home Guards" means the Home Guards constituted under Section _____ of the Act;
- v) "Home Guard" means a member appointed under Section _____ of the Act;
- vi) "Prescribed Authority" means the authority declared as competent under the Rules.

3) APPOINTMENT

A person shall be eligible for appointment to the Home Guards if he/she :-

- i) is not less than 18 years and not more than 50 years of age.
- ii) is of good moral character.
- iii) is physically fit to undergo arduous out-door duties and has been medically examined and found to be of normal health.
- iv) has passed Matriculation or S.S.L.C. or any other equivalent examination and has an employment.
- v) is not engaged in any course of study in an educational institution.

- vi) is not a member of the Territorial Army.
- vii) takes an oath of allegiance to the Government of _____ (State) and to the Constitution of India as laid down in the form of pledge appended to the rules.
- viii) Provided that the Commandant General, may relax the conditions regarding the age and educational qualifications referred to in Clauses (i) and (iv) above, in suitable cases ; Provided further that the State Government may direct that in respect of any area, the educational qualification for appointment as a member of the Home Guards shall be such as it deems fit.

4) APPLICATION FOR ENROLEMENT

- i) Application for enrolment as member of the Home Guards shall be made in the Form annexed to the rules at Appendix 'A' to the Commandant of the area of his/her residence with two certificates of good moral character from responsible persons. The Commandant shall arrange for the presence of the applicant before the Selection Committee, appointed as per rule 5. After holding tests of General knowledge, alertness, intelligence and physical fitness of the Candidates, the Selection Committee shall interview all or such candidates as they think fit and recommend in order of preference. The number of candidates recommended should be about 50% more than the number of vacancies.
- ii) After such verification of character and antecedents of the candidates as prescribed by the State Government, the Commandant shall formally enroll the required number of Home Guards with due ceremony on a parade. During such ceremony each recruit shall take the oath of allegiance to the Government of the State as by law established in the form set out in Appendix 'B' of these rules.

5) SELECTION COMMITTEE

- i) State Government shall appoint a Committee to be called the Home Guards Selection Committee for each of the District/Area for which the Home Guards has been constituted under Section _____ of the Act.
- ii) The District/Area Committee shall consist of the Commandant, the Superintendent of Police of the District, and a non-official member nominated by the State Government. The District Magistrate shall be the Chairman of the Committee.

- iii) It will be the duty of the Selection Committee to advise the Commandant in the selection of candidates for appointment as members of the Home Guards.

6) ISSUE OF CERTIFICATE

i) Every person appointed as a member of the Home Guards shall receive a certificate of appointment in the Appendix 'C' annexed to the rules under the Seal and Signature of the Commandant General in the case of officers and of the Commandant in the case of NCOs and Home Guards. The certificate will invariably be carried by the Home Guard when on training or on duty.

- ii) Such certificate shall cease to be effective whenever a person named in it ceases to be a member of the Home Guards and on his so ceasing he shall, within 10 days, surrender this certificate to the Commandant General if he is an officer and to the Commandant in all other cases.

7) ORGANISATION

- i) The Home Guards shall be organised in sections, each section consisting of a Section Commander, Assistant Section Commander and 9 Home Guards. 3 Sections shall be combined to form a Platoon. For each Platoon there shall be a Platoon Commander and Platoon Havildar. Three Platoons shall constitute a Company. The Company headquarters shall consist of a Company Commander, Company 2.in C Company Havildar Major, Company Clerk/Company Quarter-Master and a runner. The overall strength of a company shall be 110.
- ii) At State Headquarters, Commandant General, Deputy Commandant General, 2 Senior Staff Officers and a suitable number of Junior Staff Officers together with appropriate office and supervisory staff shall be appointed.
- iii) In larger States .../Divisional Commandants Home Guards of the status of S.P. with a Stenographer and a messenger shall be appointed to, correspond to an area equivalent to Division Commissioner's area.

iv) At District Headquarters, the District Commandant Home Guards of the states Dy. S.P. will be appointed. He will be assisted by Assistant District Commandant, Home Guards. For administrative purposes an office staff of three clerks, store keepers and a messenger shall be authorised.

v) In large cities having more than 20 Companies of Home Guards, Inspecting Officers at the scale of one such officer for every 20 Companies or part thereof shall be appointed.

Provided that the State Government may determine the number of paid appointments as considered appropriate by it.

8) BADGES OF RANK

The Badges of Rank for the officers and NCOs of the Home Guards Organisation shall be as below:-

- | | |
|--|---|
| i) Commandant General | A maple leaf and crossed baton and sword. |
| ii) Deputy/Joint Commandant General/
Regional Commandant
(Commissioner's Division) | A dove and 3 maple leaves in a triangle. |
| iii) Commandant-District | A dove & 2 maple leaves. |
| iv) Senior Staff Officer | A dove and a maple leaf. |
| v) Battalion Commander | |
| vi) Divisional Commander | A dove |
| vii) Battalion-Second in Command and Deputy District Commandant | |
| viii) Company Commander/Senior Instructor/Battalion Staff Officer. | 3-maple leaves |
| ix) Company Second-in-Command/
Senior Platoon Commander/
Junior Instructor. | 2 maple leaves |
| x) Platoon Commander | 1 maple leaf |
| xi) Battalion Sergeant Major | Ribbon cross & a dove |
| xii) Bn. Q.M. Sergeant | Ribbon cross & two-discs. |
| xiii) Coy. Sergeant Major | Ribbon cross & one disc. |

xiv) Coy. Q.M. Sergeant	Ribbon cross
xv) Sergeant	3 Ribbon bars
xvi) Section leader	2 Ribbon bars
xvii) Asstt. Section leader	1 Ribbon bar

9) CALL OUT FOR TRAINING AND DUTY

- i) The Home Guards may be called out for training duty/by an order signed by the Commandant General/Commandant Home Guards or an Officer authorised by him, when in his opinion it is necessary for training or for protection of life and property, for the maintenance of services and supplies essential for the life of the community, for the suppression of disturbances, for control and regulation of traffic and assemblies, for the prevention of commission of offences or generally for the assistance of the police in the discharge of their duties.
- ii) Provided that any Home Guards Officer of rank not lower than Company Commander may call out any part of the Home Guards under his command in an emergency or if there is insufficient time to obtain the order of the District Commandant, for providing guards for public property which in his opinion are necessary or for preventing disturbance of the peace. Any such action taken by him shall be reported immediately to the Commandant.

10) DISCIPLINE

- i) The appointing authority may, by written order, remove any officer or other member of Home Guards, for misconduct, negligence of duties, or breach of discipline if he/she is considered by the appointing authority to be unfit to act and to continue as such officer or member of Home Guards, and the decision of the appointing authority in this respect shall be final.
- ii) Every member of Home Guards shall comply with all orders issued either by the Commandant General or the Commandant or any officer authorised by them in accordance with the general or special orders of the Government.
- iii) Every member of Home Guards shall carry out the orders of his/her superiors promptly and with due diligence.

11) UNIFORMS AND ACCOUTREMENTS.

- i) When on training or on duty or when proceeding to or returning from training or duty, officers and other ranks of Home Guards shall wear the uniform and accoutrements prescribed by orders issued from time to time. They may also carry rifles or other weapons sanctioned by the State Government.
- ii) Uniforms and accoutrements shall be supplied by the State Government to all members of the Home Guards, which shall continue to be the property of the State Government and shall, on discharge, be surrendered to such officer as the discharging authority may direct.
- iii) No unauthorised emblems and other ornamental articles shall be worn with the uniforms. Medals shall be worn on ceremonial occasions only. Medal ribbons shall be worn on all occasions except when ordered to be removed for training or for operation.
- iv) Efficiency badge granted to such Home Guards as have successfully completed their advanced training shall be worn at all times with the uniform except when ordered to be removed. The hackle of white and black plumes shall be worn on ceremonial occasions on the beret, above the left eye or centre-front of the turban as applicable. The white feathers shall be in the lower portion of the hackle and the black feather above.
- v) The following articles of uniform shall be issued to all urban men/women Home Guards:-

Men Home Guards

Shirt-Khaki cellular
Trousers-Khaki drill
Belt-web or canvas
Anklets-Web or canvas
Socks
Boots ankle-Black
Beret-cloth
Shoulder Titles
Cap Badge

Woman Home Guards

Bush-shirt-Khaki cellular
Slacks-Khaki drill
Socks- cotton
Shoes- leather Brown
Buckle Field Service
Cap Badge
Lanyard
Beret (Maroon)
Hackle

Whistle	Shoulder Titles
Bandard	Efficiency Badge
Backle	Whistle
Efficiency Badge	

- vi) The uniform for the Rural Home Guards shall be kept at the Training Centre and made available to them during training and on duty.

12) CONDITIONS OF SERVICE

- i) The term and conditions of service of the members of Home Guards shall be three years; provided that if any member is found to be medically unfit to continue as a member of Home Guards, his appointment may be terminated before the expiry of the term of office.

Provided further that the person appointed shall be eligible for re-appointment.

- ii) A Home Guard shall be transferred to the reserve for a period of three years after the completion of the original appointment for three years. While in reserve, the Home Guard shall be liable to be called out for duty at any time if the exigencies of the service so require.

- iii) Home Guards will have the liability for service within the State. In emergency, those who volunteer, may however, be drafted for special duties outside the State.

- iv) Service in the Home Guards shall ordinarily be voluntary and unpaid. The State Government may, however, determine the allowances for expenses to be paid to the members of Home Guards when called out for training or duty. The officers and member of Home Guards shall be entitled to receive such allowances and at such rates as the State Government may prescribe from time to time. The allowances received by the Home Guards will be in addition to their pay and allowances in their parent appointments/posts.

- v) The Home Guards when called out under Section _____ of the Act shall have the same powers, privileges and protection as an officer of the Police appointed under any enactment for the time being in force. No prosecution shall be instituted against any Home Guard in respect of anything done or purporting to be done to him in the discharge of his duties as a Home Guard except with the prior sanction of the State Government or such other

officer as empowered by the State Government in this behalf.

- vi) Home Guards for all purposes are public servants and shall not be debarred from being elected to the Corporations, State Assemblies or the Parliament.

13) ALLOWANCES AND HONORARIA

- i) The service in the Home Guards shall be voluntary; provided that the State Government may, in the case of any class of officers and other ranks determine the allowances for out of pocket expenses to be paid.

- ii) The rates of honoraria and allowances shall be as given in the succeeding sub paras; and provided that the rates may be fixed at lower scales by the State Government.

- iii) Training Allowance - An amount of Rs.1 may be paid to every Home Guard as out of pocket allowance parade allowance when undergoing training.

- iv) The Honorary Urban Instructors may be paid honoraria as per rates given below. These rates are in addition to the parade allowance of Rs.1 mentioned in (iii) above:-

Section Leader	Rs.10.00 per month
Platoon Havildar	Rs.15.00 per month
Platoon Commander	Rs.30.00 per month
Company Commander	Rs.50.00 per month

- v) Duty Allowance - The Home Guards shall be paid a duty allowance of Rs.3.00 per day when called to duty. In addition, an allowance of Rs.1.00 per day shall be given when the place of duty is outside the Community Development Block or beyond 8 kilometers from the headquarters; provided that the State Government may fix the amount of duty allowance at lower rates as appropriate.

14) Training

- i) Every Home Guard shall undergo such training at such places as may be determined by the Commandant General/Commandant from time to time. The regular course of training shall be given to the members of the Home Guards to enable them to perform their duties efficiently. The training

shall be phased into basic training, refresher training, advance training and leadership training.

ii) The syllabus for the basic training course shall cover training in:-

- a) Physical training
- b) Foot drill
- c) Arms drill
- d) Weapons drill
- e) Map reading
- f) Field craft
- g) Range-fire discipline
- h) Lathi drill and crowd control
- i) Traffic control and village resistance group
- j) Guard duty and patrolling
- k) Message writing
- l) Duties and responsibilities as citizens
- m) Route marching
- n) Ceremonial and passing out parades
- o) Fire fighting, first aid and rescue
- p) Flood relief
- q) Principles of civil defence and ARP measures

iii) The syllabus for training Home Guards in essential services shall be prescribed by the Commandant General in consultation with the concerned technical experts in the State.

iv) The technical training may be given in such manner and for such periods as may be determined by the State Government from time to time.

v) The timings for regulating the drills, parades and other subjects shall be decided by the Commandant General in consultation with the Commandants concerned. Provided that the Commandant General or the Commandant may exempt an ex-Home Guard from basic training in case he/she is enrolled for the second term of service.

vi) The Commandant shall maintain a complete record of training received by every member of the Home Guards as well as a statement showing the total parades/camp training held and those attended by the Home Guards in a year.

15) OFFENCES AND PUNISHMENTS

a) Offences - The following shall be deemed to be offences on the part of the Home Guards when undergoing a course of training or performing duty:-

- a) Failure to respond to call-up notices without any reasonable cause.
- b) Failure to report for training/duty at the proper time and at the specified place.
- c) Disobedience of orders or lawful command given by superior officers.
- d) Threatening or using of violence or improper language against any member of the Home Guards.
- e) Being found in a state of intoxication.
- f) Misuse or illegal disposal of any property belonging to the State or the Home Guards.
- g) Knowingly furnishing a false report in regard to Home Guards under his command or charge or any money, arms, ammunition, clothing, stores or other property on his charge.
- h) Failure to return property or any weapon or uniform issued to him.
- i) Failure to show proper courtesy towards public.
- j) Conduct or behaviour prejudicial and disgraceful to the Home Guards.
- ii) Punishments - The following punishments shall be imposed by the Commandant General or the Commandant on members of the Home Guards for any offence:-
 - a) Reprimand
 - b) Extra duty
 - c) Suspension
 - d) Reduction of rank
 - e) Dismissal
 - f) Fine not exceeding Rs.50.00
- iii) The penalties indicated above shall be imposed after proper proceedings by the Commandant General or the Commandant.
- iv) The Home Guards on whom any of the aforesaid punishment is imposed may, within 30 days of the communication of the official orders to him, appeal to the officer immediately superior to the authority imposing the punishment.
- v) The proceedings for the investigation of the offences shall be regulated under the general orders of the State Government unless special orders, if any, are issued in this respect.

vi) If any Home Guard on being called out for training/duty without reasonable excuse, neglects or refuses to turn up for training or to discharge his functions and duties or obey any lawful order or direction given to him for the purpose of his duties, he shall, on conviction, be punished with simple imprisonment for a term which may extend to three months or with fine which may extend to two hundred and fifty rupees or with both.

vii) If any Home Guard wilfully neglects or refuses to deliver up his certificate of appointment or of office or any other article, he shall, on conviction, be punished with simple imprisonment for a term which may extend to one month or with a fine which may extend to one hundred rupees or with both.

Provided that no proceedings shall be instituted in any court without the previous sanction of the Commandant General.

16) COMPENSATION

i) If any member of the Home Guards suffers any damage to his person or property while undergoing training or on duty, he shall be paid such compensation as may be determined by the State Government, provided that such damage is not caused by his own negligence or wilful act or omission in contravention of any of the provisions of the Act or the Rules made thereunder or orders or directions issued by his superior officers.

ii) A Home Guard shall be awarded temporary allowance, disability pension, family pension and children allowance, if he is incapacitated for work suffers a serious and prolonged or permanent disablement or dies as a result of the injury sustained by him while on training or duty as the case may be.

iii) A temporary allowance at the rate of Rs.30.00 per month payable at half-monthly rate of Rs.15.00 shall be awarded to the Home Guard for an injury if he is incapacitated for work for a period of not less than 3 consecutive days.

iv) Where an injury sustained by Home Guard causes him serious and prolonged or permanent disablement he shall be awarded a disability pension at the rates mentioned below depending

upon the percentage of disablement:-

Percentage of disablement	Disability pension per month
100	Rs. 30.00 per month
90	Rs. 27.00 "
80	Rs. 24.00 "
70	Rs. 21.00 "
60	Rs. 18.00 "
50	Rs. 15.00 "
20 to 40	Rs. 12.00 "
10	Rs. 10.00 "

Provided that where by disablement is not more than 50% and the injured Home Guards is not debarred from all means of livelihood, the amount of disability pension shall be substituted by a lumpsum payment calculated at 70 times of the monthly payment specified in the foregoing schedule.

v.) In case of death of a Home Guard as a result of injuries sustained while on training or on duty, family pension and children allowances shall be payable in accordance with the following:-

- a) to one surviving legible member of this family, a pension amounting to Rs. 30.00 per month and to each of his legitimate child, an allowance of Rs. 5.00 per child so long as the family pension ~~permanently~~ continues to be paid to a surviving legible member of a family, and Rs. 7.50 monthly for each child if no family pension is being paid.
- b) If a person to whom the family pension is payable is a minor, the pension shall be paid for the benefit of the legible members of the family to the legal guardian of such a person.
- c) A child's allowance payable to a minor child, shall be paid for the benefit of the child to the person to whom the family pension under the award is payable, or if such a person is himself a minor or if no family pension is payable under the award, to the legal guardian of the child.

vi) Where a Home Guard entitled to a temporary allowance, a disability pension or children allowance is in receipt of an allowance or a pension from public funds paid to him by reason of his injury or of death, he shall be allowed to draw only the amount by which the allowance and or pension to which he is entitled in service of Home Guards exceeds the allowance or

pension granted to him from public funds.

17) AWARDS

- i) Home Guards are eligible for cash award individual or collectively for conspicuously good work or for a work of outstanding nature in saving life, protection of property, assistance in maintenance of law and order, devotion to duty and for any other purpose which furthers the aims and objectives of the Home Guards.
- ii) The Director General, Civil Defence is competent to grant an award up to Rs.1000.00 in any one case on any one occasion.
- iii) The Commandant General of the State and the Deputy Director General (Home Guards), Ministry of Home Affairs are authorised to grant awards up to a monetary limit of Rs.250.00 in any one case on any one occasion.
- iv) The complete citation indicating the reasons for which the awards are granted shall be written up and duly publicised.

18) RESIGNATION

- i) A member of Home Guards not being a Commandant, may resign his office by submitting an application in writing addressed to the Commandant.
- ii) The resignation shall not take effect unless the Commandant General or the Commandant accepts the resignation and intimation to this effect is given to the applicant. Failure to report for duty, without previous permission of the calling authority or information of his inability to attend the duty on the plea that a letter of resignation has been submitted will amount to absence from duty.
- iii) The Commandant shall forward the resignation with his remarks to the appointing authority in the case of officers.
- iv) The Commandant shall submit his resignation to the State Government through the Commandant General.

19) DISCHARGE

A Home Guard shall be discharged on completion of the term of his service of three years in the reserve force provided that the Commandant General or the Commandant may discharge a Home Guard earlier on any one of the grounds:-

- a) Physical unfitness
- b) Attainment of age of 50 years.
- c) For committing an act detrimental and pre-judicial to good order, welfare or discipline of the Home Guards;
- d) At his own request with due notice.

Provided that a change of residence from one district to another shall not necessarily be a valid ground for discharge and the Home Guard concerned shall form part of the Home Guards Unit functioning in the district to which he moves.

- vi) Every Home Guard discharged shall receive from the appointing authority a discharge certificate in the form attached as Appendix 'D' to the Rules.

20) SURRENDER OF CERTIFICATE

- i) The Home Guards on ceasing to be a member of the Home Guards Organisation shall surrender to the appointing authority the certificate of his appointment issued to him at the time of his recruitment.

Before discharge a Home Guard shall deliver in good condition all articles of uniforms, equipment, arms and ammunition, accoutrements and other Home Guards' property if any, in his possession. If the Home Guard neglects or refuses to deliver his certificate of appointment or of office or any other article, shall render himself for prosecution in the court of law and on conviction, shall be punishable with simple imprisonment or fine or with both.

- ii) Any fine imposed shall be recovered in the manner provided by the Code of Criminal Procedure 1898 for the recovery of fines imposed by a court, as if such fines were imposed by a court of law.

APPLICATION FORM

To

The Commandant, Home Guards

I declare that I am a citizen of India and that I desire to be enrolled as a member of the Home Guards for _____ and have no intention of permanently leaving the limits of the _____ State for at least five years after enrolment and that I am not under any obligation to serve in any other force.

I understand that -

- 1) in any emergency I shall be liable to be called out on duty at any time and for any period and in any part of the State of _____.
- 2) I shall be liable to undergo training and attend parades in accordance with the orders of my superior officers.
- 3) I shall be required to take a pledge for the proper discharge of my duties.
- 4) I shall be required to serve for a period of three years in the Home Guards and there after for another period of three years in the Reserve force of Home Guards unless I am allowed to resign in pursuance of the _____ (State) Home Guards Rules, 1969.
- 5) I shall ordinarily be liable to serve in any part of _____

1. Name _____

2. Address (Residence) _____

(Business) _____

3. Telephone No.: (Residence) _____

(Office) _____

4. Date of birth _____

5. Place of birth (Town)
(Country or District) _____

6. Occupation or profession _____

7. Education (Degree held or examination passed) _____
(Special qualifications such as knowledge of foreign languages or of stenography or typing should be mentioned)

8. Particulars of war service or military training or training with any First Aid or Ambulance Corps. _____

9. Father's name _____

10. Father's occupation or profession _____

11. If originally a resident of Pakistan, the address in that Country and the date of migration to Indian Union _____

12. Particulars of places where the applicant resided for more than one year during the preceding five years. Residential address at each such place specifying the house number, lane, street, road, village or town and district and the period of residence at such place showing the dates thereof should be stated.

13. The answers to the following questions are as given against them:-

1. Do you hold an arms licence?

If so, give description of the weapon.

2. Have you received any training in the use of fire-arms?

3. Do you own a motor vehicle? If so, give its description and whether you would join the motorised section; if not, whether you would keep your vehicle at the disposal of the motorised unit of Home Guards.

4. Have you ever been convicted by a Court of any offences? If so, give full particulars of the convictions and the sentences.

I declare that the above particulars are correct.

Date _____

Signature _____

14. Certificates of character signed by two gentlemen of position who have known you personally for at least three years should be written in space below.

1. _____

Signature of person who gives the certificates.

Address _____

Telephone No.: (If any) _____

2. _____

Signature of person who gives the certificates.

Address _____

Telephone No.: (If any) _____

Notes: (1) If you are a Government servant or an employee in a local authority, a firm or any other office you should send this form through your superior officer with his certificate that he has no objection to your attending the training and that he will release you for duty in an emergency at any time and for any period and in any part in the State of _____.

(2) After completing the form you should post it or deliver it to the Commandant, Home Guards, _____ You will receive intimation in due course whether your services can be utilised.

P I E D G EI

Son/wife of Shri _____

residing at _____

do hereby solemnly declare and affirm that I will

truly serve the Government of _____ as a

Home Guard, in _____ (area)

without favour or affection, malice or ill-will,

communal or political bias for a period of three years

from the date of appointment including the period spent

in training and that I further undertake to serve as a

Home Guard at any time or at any place during a further

period of three years if I am called out on training

or duty during such periods. I will to the best of my

skill and knowledge discharge the duties of a Home

Guard.

Signature of the
Prescribed Authority

Place _____

Date _____

APPENDIX 'C'

CERTIFICATE OF APPOINTMENT

No.

State of

Shri/Shrimati

Son/wife of Shri

has been appointed as a Home Guard for the

(area) under the (State) Home

Guards Act, 19 , with effect from

When lawfully on duty he/she shall have the same powers, privileges and protection as an officer of police of equivalent rank appointed under any enactment for the time being in force.

Signature of the
Prescribed Authority

Place

Date

....

APPENDIX 'D'

DISCHARGE CERTIFICATE

This is to certify that No. _____

RANK _____

name _____

was enrolled as a Home Guard in the _____

on _____ 19. , and was discharged

on _____ 19 . He is discharged by

order of _____ in consequence of

Section _____ of the State Home Guards

Act _____ 19 .

Character Assessed

Periods of training attended

Particulars of embodied service

Signature of the
Prescribed Authority

Place _____

Date _____