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No. I-35012/1/2004-DGCD(HG)
Directorate General of Civil Defence
Ministry of Home Affairs

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East Block-7, Level-7
R.K.Puram, New Delhi-110066
Dated the 23rd June, 2004.

The Chief Secretaries of all States/UTs
(except Arunachal Pradesh and Kerala)

The Commandant General Home Guards of all States/UTs
(except Arunachal Pradesh and Kerala)

Subject :- Home Guards Organisation-- Enrolment Policy.

Sir,

I am to draw your attention toward the utilization of Home Guards on a continued basis without giving any break. As per Home Guards Act and Rule "Home Guards is a Voluntary Organisation". Continued utilization of Home Guards is contrary to the spirit of Home Guards Act and Rules. It has been observed that rules/guidelines prescribed for enrolment/re-enrolment and their periodic turnover are either not being followed properly or being ignored to an extent, resulting in volunteers being kept on almost continuous employment for years together and their becoming totally dependent on this organization as the source of their livelihood. "As a result, we are facing court cases in various Courts to get their services regularized as it has been done in case of Tripura Border Wing Home Guards, West Bengal Border Wing Home Guards". If such a situation is allowed to continue, it will be harmful for this voluntary organisation and will also not be in the long term interest of the country. In order to keep the organisation alive and functioning as per its original character and concept, effective steps to be taken to maintain its voluntary character, which can only be done by proper and effective management of enrolment/re-enrolment and periodic turnover of personnel on completion of their tenures.

All the States are therefore requested to ensure that **"VOLUNTARY CHARACTER" of the organisation is maintained and a certificate to that effect may be enclosed with the 4th quarter/Final claim of the reimbursement so that the reimbursement claim can be settled.** The claim for the 4th quarter/Final will not be processed in the absence of the certificate.

I shall be grateful if suitable steps are taken and instruction issued to all concerned to maintain the voluntary character of Home Guard organization.

Yours faithfully,

Pratap Singh
(Pratap Singh Chundawat) 23/6
Assistant Director General(HG)
for Director General Civil Defence

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No.II-29012/1/97-DGCD(HG)
Government of India/Bharat Sarkar
Ministry of Home Affairs/Grih Mantralaya
(DGCD Unit)

1st Floor, Jaisalmer House,
Mansingh Road, New Delhi-11.

Dated the 26th July, 2000.

To

The Chief Secretaries of All the States/Union Territories (Except State of Kerala).

Subject:- Revision of Duty Allowance, Parade Allowance/Training Allowance of Home Guards.

Sir,

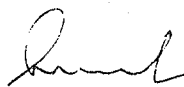
I am directed to say that the question of enhancement of various allowances of Home Guards has been under consideration of this Ministry and it has been decided to revise the same. Sanction of the President is accorded to the revision of the existing rates of under mentioned allowances of Home Guards with effect from 1st April, 1999:-

<u>Item</u>	<u>Existing Rate</u>	<u>Revised Rate</u>
(a) Duty Allowance	Rs.31/- per head per day	Rs.45/- per head per day
(b) Parade Allowance/Training Allowance:		
(1) Parade Allowance for Urban Home Guards.	Rs.14/- per parade of two and half hours duration or Rs.28/- for two parades or more of the same duration each per head.	Rs.22.50 per parade of two and half hours duration or Rs.45/- for two parades or more of the same Duration each per head per day.
(2) Training Allowance for Rural/Urban Home Guards during camp training:		
(i) Out-of-Pocket Allowance	Rs.12/- per head per day	Rs.15/- per head per day
(ii) Messing Allowance	Free board and lodging within a ceiling of Rs.16/- per head per day.	Free board and lodging within a ceiling of Rs.30/- per head per day.

2. Under the existing financial policy, the expenditure on Duty Allowance is payable by the agency at whose instance the Home Guards are called up for duty. The liability of the Central Government in sharing the expenditure on Duty Allowance will be as per policy restricted to 50% of the expenditure involved in call-up of Home Guards during general elections to the Lok Sabha/Vidhan Sabha, with prior approval of this Ministry, and 100% of the expenditure when the call-up is at the instance of the Central Government. As regards Parade/Training Allowance, the expenditure involved as per revised rates will be shareable between the Central and the State Governments as per the existing financial policy.

3. It is requested that the State Governments/U.T. Administrations may implement the revised rates of above mentioned allowances by issuing appropriate orders under intimation to this Ministry.
4. The rates of Duty Allowance, Parade Allowance, out-of-pocket Allowance and Messing Allowance, prescribed by this Ministry vide letter No.II-21013/1/92-DGCD(HG) dated 5th July, 1996, are hereby superseded.
5. This issues with the concurrence of Integrated Finance, MHA, vide their Dy.No.1239/Fin.IV/2000, dated the 18th July, 2000.

Yours faithfully,



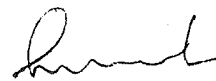
(UMA GOEL)

DEPUTY SECRETARY TO THE GOVERNMENT OF INDIA

No.II-29012/1/97-DGCD(HG) New Delhi-110011, the 24 July, 2000.

Copy forwarded for information and necessary action to:-

1. The Home Secretaries of all the States/UTs (Except Kerala State).
2. The Commandant Generals of Home Guards of all the States/UTs (Except Kerala State).
3. The Accountant Generals of all the States/UTs (Except Kerala State).
4. Finance-IV Desk, MHA, North Block, New Delhi.
5. The Director, National Civil Defence College, Nagpur, Maharashtra.



(UMA GOEL)

DEPUTY SECRETARY TO THE GOVERNMENT OF INDIA

Copy to: PS to DGCD/DGCD(CD)/Guard file/Compendium file.